

Employee Name \_\_\_\_\_ Building \_\_\_\_\_  
(please print) LAST NAME, FIRST NAME

The use of school technology is a privilege intended to enhance teaching and staff and student learning in the following ways:

- To help teaching and learning about technology
- To help teaching and learning about how to gather information
- To help teaching and learning about how to communicate with others

Listed below is a summary of the Code of Ethics. Please read the full policy before signing below. Some aspects of the Code of Ethics may already be addressed in other district policies; e.g., the policies on harassment, copyright, and supplemental materials selection.

**Violations of the Technology Code of Ethics may result in disciplinary action up to and including termination.**

1. All use of the District technology must be in support of education and be consistent with the purposes of the Galesburg-Augusta School District. (Foreword)
2. Users have the privilege to use all of the technology for which they have had training. Anyone using the technology is responsible for the preservation and care of that technology. (Sections I, II, III, IV)
3. Accounts are to be used only by the owner or users authorized by the owner. Sharing of the passwords is prohibited. Additionally, users are responsible for any and all activity that occurs under their account. (Section IV)
4. Users experiencing harassment or receiving requests for personal information should report the problem. (Section IV)
5. Technology users identifying a security problem must notify the proper authority. (Section IV)
6. The use of unauthorized software is prohibited. (Section II, V)
7. The use of non-District owned technology in conjunction with district owned technology and/or network is prohibited without prior authorization. (Section II, III, IV, V)
8. Staff must demonstrate good faith efforts to supervise students' use of the technology under their charge and report all serious infractions. (All Sections)
9. Copyright laws must be followed. (Section VI)

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**Use of district technology shall constitute agreement and consent to abide by the terms set forth in the Technology Code of Ethics as outlined in the above summary.**

I have read the Galesburg-Augusta Community School Staff Technology Use and School Internet Access Agreement for Internet Access and Technology Use and the accompanying cover letter. I understand that access to the Internet through the school, and the use of district network and technology, are privileges provided for educational purposes only. I understand that messages, documents, and files stored on the District network and equipment are the property of the District, and the District has the right to supervise the use of such property. I understand that I shall have no expectation of privacy when using District technology. I understand that the district will attempt to restrict access to all controversial material, including but not limited to, pornographic or abusive material, and I will not seek to hold the district responsible for materials acquired on the Internet. I hereby release the district, and its employees, agents, and operators from any and all claims of any nature arising from use of, misuse of, or inability to use District or K/RESA Internet resources. In addition, I agree to indemnify the district, K/RESA, and or K/RESA Net for any damage or liability caused by or arising out of my use or misuse of Internet resources or equipment as provided by the District, K/RESA and/or K/RESA Net.

I understand that these rules will be available in hard copy from the principal's office. I realize that I will not be able to use the District technology and/or the Internet until this form has been signed by me.

Please carefully read the following choices and mark your selection(s).

\_\_\_\_\_ The District has my permission to use my name and/or picture (without your name) on the school web page.

\_\_\_\_\_ The District has my permission to use my name and picture in any of the District's publications.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date