

## **Intermediate Building Closing**

The following information is based on the assumption that the Intermediate School will be totally closed and not used as a classroom, teaching or learning environment. This report attempts to present information and give a brief synopsis of the steps, concerns, unintended consequences and considerations in closing a school building.

Closing the Intermediate School building could be done in three phases. Not all phases may be required depending on what the long term plan is for the building, i.e. sold, demolished, rented or future use by the District.

### **Phase I**

Phase I is the first step of actions to consider once a decision is made.

### **Phase I Considerations**

#### **Moving**

- 1) Who will make the move, i.e., in-house or outside movers;
- 2) What items will be moved, if not moved will the items be stored and where;
- 3) What equipment will be required for the move if done in-house, i.e., packing materials, moving dollies, trucks, etc.

Starr Truck Rental – 26 ft truck – 1 week = **\$278** + Insurance + 16.5 per mile

Two Men & Truck – 525 small boxes/525 medium boxes + 21 rolls tape = **\$2,152.50**

(small = 17x12x12 @ \$1.50 ea.) (medium = 18x18x16 @ \$2.50 ea.) (\$2.50 per roll)

Possible Labor Cost = **\$1,500**

**Projected Moving Cost = \$3,930.50**

Intermediate teachers and staff, custodial and maintenance staff will be responsible for the move.

#### **Playground Equipment**

- 1) Will the playground equipment be removed or allowed to remain;
  - 2) Will an additional playground area be needed at the new site.
- 0- costs; playground equipment will not be moved.

#### **Construction**

- 1) All construction studies/drawings are needed ASAP for the new location(s) to allow construction to start as soon as a decision is made.  
Superintendent is working with *Kingscott Associates* for construction needs/costs.

#### **Utilities**

- 1) Disconnect gas - requires shutting down boiler – no heat in building;
- 2) Notification of boiler shut-down to State authorities for inspection purposes;
- 3) Disconnect water - requires draining all pipes, sinks, toilets, etc., and winterizing system;
- 4) Disconnect electricity, i.e., no power except for fire detection system;

Utility savings will occur when the above items are completed.

#### **Building**

- 1) Windows and doors boarded up with 2x4 framing plywood;
- 2) Two entrances must remain open for public safety and rescue services.  
Custodial and Maintenance staff would be responsible - see attached sheet for costs.